

## REPORT ON CORPORATE GOVERNANCE

### 1. Company's Philosophy on code of Corporate Governance:

Corporate Governance is a value-based framework for managing the affairs of the Company in a fair and transparent manner. As a responsible Company, Man Infraconstruction Limited ('MICL') uses this framework to maintain accountability in all its affairs, and employ democratic and open processes, which in turn leads to adoption of best governance practices and its adherence in true spirit, at all times. The Company's philosophy is primarily based on the principles of integrity, transparency, fairness, accountability, full disclosure and independent monitoring of the state of affairs. The Board of Directors ('the Board') is at the core of our corporate governance practice and oversees how the Management serves and protects the long-term interests of all our stakeholders. We believe that an active, well-informed and independent Board is necessary to ensure the highest standards of Corporate Governance. This governance protects and balances the interests of all the stakeholders thereby enhancing the shareholder value.

### 2. Kotak Committee on Corporate Governance

The Securities and Exchange Board of India ('SEBI') accepted some of the recommendations with or without modifications on 28<sup>th</sup> March, 2018 of the Kotak Committee on Corporate Governance and consequently, on 9<sup>th</sup> May, 2018 the SEBI amended (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations). Your Company welcomes this progressive step of SEBI and has already been in compliance with the recommendations made by the Kotak Committee as part of its Corporate Governance framework. The Company shall ensure that its governance framework incorporates the amendments introduced in the Listing Regulations and the same are complied with on or before the effective date.

### 3. The Governance Structure:

MICL's governance structure is based on the principles of freedom to the executive management within a given framework to ensure that the powers vested in the executive management are exercised with due care and responsibility so as to meet the expectation of all the stakeholders. In line with these principles, the Company has formed three tiers of Corporate Governance structure, viz.:

#### (i) The Board of Directors

The primary role of the Board is to protect the interest and enhance value for all the stakeholders. They conduct overall strategic supervision and control by setting the goals & targets, policies, governance standards, reporting mechanism, accountability and decision making process to be followed.

#### (ii) Committees of Directors

Committees of Directors such as Audit Committee, Nomination & Remuneration Committee, Stakeholder Relationship Committee, Corporate Social Responsibility Committee and Management Committee are focused on financial reporting, audit & internal controls, compliance issues, appointment and remuneration of Directors and Senior Management Employees, implementation and monitoring of CSR activities.

#### (iii) Executive Management

The Executive Directors are responsible for achieving the Company's vision and mission, business strategies, project execution, significant policy decisions and all the critical issues having significant business & financial implications. They are also responsible for the overall performance and growth of the Company and to ensure implementation of the decisions of the Board of Directors and its various Committees.

### 4. Board of Directors:

#### i. Composition of the Board

The Company has a very balanced and diverse Board of Directors, which primarily takes care of the business needs and stakeholders' interest. The Non-executive Directors including Independent Directors on the Board are experienced, competent and highly renowned persons from their respective fields of expertise. They take active part at the Board and Committee Meetings by providing valuable guidance to the Management on various aspects of business, policy direction, governance, compliance etc. and play pivotal role on strategic issues, which enhances the transparency and add value in the decision making process of the Board of Directors.

The composition of the Board as on 31<sup>st</sup> March, 2018 is in conformity with the provisions of the Companies Act, 2013 and Regulation 17(1) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Regulations"). The total Board strength comprises of the following:

Category of the Directors	Number of Directors
Executive	3
<b>Non-executive</b>	
a) Institutional Nominee	-
b) Woman Director	1
Non-executive Independent	4
<b>Total</b>	<b>8</b>

Except Mr. Parag Shah who is the father of Mr. Manan Shah, no other Director is related directly or indirectly to any other Directors of the Company. As required under Regulation 36 of SEBI Regulations, particulars of Director seeking re-appointment have been annexed to the Notice of Annual General Meeting.

**ii. Board Meetings and Annual General Meeting:**

Four meetings of Board of Directors were held during the financial year. These were held on 29<sup>th</sup> May, 2017, 9<sup>th</sup> August, 2017, 13<sup>th</sup> November, 2017 and 13<sup>th</sup> February, 2018. The previous Annual General Meeting of the Company was held on 30<sup>th</sup> August, 2017.

Attendance of Directors at the Board Meetings, last Annual General Meeting and number of other Directorships and Chairmanships/Memberships in committees of each Director in various Companies as on 31<sup>st</sup> March 2018 are as under:

Name of Director	Category	Attendance		No. of Directorships in other Indian Companies	No. of Membership(s) / Chairmanship(s) of Board/ Committees in other Companies
		Board	AGM		
Berjis Desai	Chairman & Independent Director	3	Yes	15 (includes 9 Public Companies)	5 (includes 1 chairmanships)
Parag Shah	Managing Director	4	Yes	2 (Public Companies)	-
Manan Shah	Whole-time Director	4	Yes	3	-
Suketu Shah	Whole-time Director	4	Yes	6 (includes 3 Public Companies)	1 (Membership)
Sivaramakrishnan Iyer	Independent Director	4	Yes	4 (includes 3 Public Companies)	3 (includes 2 chairmanship)
Dharmesh Shah	Independent Director	4	Yes	3 (includes 2 Public Companies)	1 (Chairmanship)
Kamlesh Vikamsey	Independent Director	2	No	7 (includes 5 Public Companies)	3 (Chairmanship)
Shruti Udeshi	Non-executive Director	4	Yes	-	-

\* None of the Independent Director serves as an Independent Director in more than seven listed companies.

@ Committees of Directors include Audit Committee and Stakeholders Relationship Committee of Indian public (Listed & Unlisted) companies only.

**iii. Details pertaining to Non-executive Director's Shareholding in the Company as on 31<sup>st</sup> March 2018 and sitting fees paid during financial year 2017-18 are as under:**

Name of Non-executive Director	Equity Shares held (Number)	Sitting Fees Paid (In ₹)
Mr. Berjis Desai	41,850	36,000/-
Mr. Sivaramakrishnan Iyer	7,500	60,000/-
Mr. Kamlesh Vikamsey	Nil	33,000/-
Mr. Dharmesh Shah	22,910	66,000/-
Mrs. Shruti Udeshi	Nil	60,000/-

**iv. Familiarization Programme:**

The Company has also conducted familiarisation programme for the Independent Directors of the Company for the F.Y 2017-18, the web link for the same is <http://www.maninfra.com/contracting/bod.html>

**5. Code of Conduct:**

The Company has adopted a Code of Conduct for the Members of the Board and the Senior Management in accordance with the provisions of SEBI Regulations. All the members of the Board and the Senior Management have affirmed compliance with the Code of Conduct as on 31<sup>st</sup> March, 2018 and a declaration to that effect signed by the Managing Director is enclosed and forms a part of this Report.

**6. Committees of the Board:**

**(A) Audit Committee:**

The Board has constituted a well-qualified Audit Committee. All the members of the Committee are Non-Executive Directors with majority of them are Independent Directors including Chairman. They possess sound knowledge on accounts, audit, finance, taxation, internal controls etc. The Audit Committee acts as a link between the Management, Statutory Auditors, Internal Auditors and the Board of Directors and oversees the financial reporting process.

All members of Audit Committee are financially literate and Mr. Sivaramakrishnan S. Iyer and Mr. Kamlesh Vikamsey being Chartered Accountants have the requisite financial expertise.

The Managing Director and the Chief Financial Officer are the permanent invitees to the Audit Committee. The Company Secretary acts as the secretary to the Committee. The Statutory Auditors, the Internal Auditors and Executives of the Company are also invited to the Audit Committee Meetings, whenever required. The Quorum for the Audit Committee meeting is two members.

**(a) Composition and meetings:**

Four meetings of the Audit Committee were held during the financial year. These were held on 29<sup>th</sup> May, 2017, 9<sup>th</sup> August, 2017, 13<sup>th</sup> November, 2017 and 13<sup>th</sup> February, 2018. The attendance of each committee member was as under:

Sr. No.	Name of the Member	Designation	Category	No. of Meetings Held/attended
1.	Sivaramakrishnan S. Iyer	Chairman	Non-executive & Independent	4/4
2.	Kamlesh Vikamsey	Member	Non-executive & Independent	4/2
3.	Dharmesh R. Shah	Member	Non-executive & Independent	4/4
4.	Shruti Udeshi	Member	Non-executive & Non-independent	4/4

Mr. Sivaramakrishnan S. Iyer, Chairman of the Audit Committee was present at the last Annual General Meeting to answer the shareholders queries.

**(b) Terms of reference:**

The terms of reference of the Audit Committee are as per the guidelines set out in the listing regulations read with section 177 of the Companies Act, 2013. The terms of reference of the Audit Committee inter alia include following:

**i. Powers of Audit Committee**

The Audit Committee shall have powers, which should include the following:

- i. To investigate any activity within its terms of reference.
- ii. To seek information from any employee.
- iii. To obtain outside legal or other professional advice.
- iv. To secure attendance of outsiders with relevant expertise, if it considers necessary.

## ii. Role of Audit Committee

The role of the Audit Committee shall include the following:

- (i) Oversight of the company's financial reporting process and the disclosure of its financial information to ensure that the financial statement is correct, sufficient and credible;
- (ii) Recommendation for appointment, remuneration and terms of appointment of auditors of the listed entity;
- (iii) Approval of payment to statutory auditors for any other services rendered by the statutory auditors;
- (iv) Reviewing, with the management, the annual financial statements and auditor's report thereon before submission to the board for approval, with particular reference to:
  - (a) Matters required to be included in the Director' Responsibility Statement to be included in the Board's report in terms of clause (c) of sub-section 3 of section 134 of the Companies Act, 2013;
  - (b) Changes, if any, in accounting policies and practices and reasons for the same;
  - (c) Major accounting entries involving estimates based on the exercise of judgment by management;
  - (d) Significant adjustments made in the financial statements arising out of audit findings;
  - (e) Compliance with listing and other legal requirements relating to financial statements;
  - (f) Disclosure of any related party transactions;
  - (g) Modified opinion(s) in the drat audit report.
- (v) Reviewing, with the management, the quarterly financial statements before submission to the board for approval;
- (vi) Reviewing, with the management, the statement of uses/ application of funds raised through an issue (public issue, rights issue, preferential issue, etc.), the statement of funds utilized for purposes other than those stated in the offer document /prospectus/ notice and the report submitted by the monitoring agency monitoring the utilisation of proceeds of a public or rights issue, and making appropriate recommendations to the Board to take up steps in this matter;
- (vii) Reviewing and monitoring the auditor's independence and performance, and effectiveness of audit process;
- (viii) Approval or any subsequent modification of transactions of the listed entities with related parties;
- (ix) Scrutiny of inter-corporate loans and investments;
- (x) Valuation of undertakings or assets of the listed entities, wherever it is necessary;
- (xi) Evaluation of internal financial controls and risk management systems;
- (xii) Reviewing, with the management, performance of statutory and internal auditors, adequacy of the internal control systems;
- (xiii) Reviewing the adequacy of internal audit function, if any, including the structure of the internal audit department, staffing and seniority of the official heading the department, reporting structure coverage and frequency of internal audit;
- (xiv) Discussion with internal auditors of any significant findings and follow up there on;
- (xv) Reviewing the findings of any internal investigations by the internal auditors into matters where there is suspected fraud or irregularity or a failure of internal control systems of a material nature and reporting the matter to the board;
- (xvi) Discussion with statutory auditors before the audit commences, about the nature and scope of audit as well as post-audit discussion to ascertain any area of concern;
- (xvii) To look into the reasons for substantial defaults in the payment to the depositors, debenture holders, shareholders (in case of nonpayment of declared dividends) and creditors;

- (xviii) To review the functioning of the Whistle Blower mechanism;
- (xix) Approval of appointment of Chief Financial Officer after assessing the qualifications, experience and background, etc. of the candidate;
- (xx) Carrying out any other function as is mentioned in the terms of reference of the Audit Committee.

### iii. Review of information by Audit Committee

The Audit Committee shall mandatorily review the following information:

- i. Management discussion and analysis of financial condition and results of operations;
- ii. Statement of significant related party transactions (as defined by the Audit Committee), submitted by management;
- iii. Management letters/letters of internal control weaknesses issued by the statutory auditors;
- iv. Internal audit reports relating to internal control weaknesses;
- v. The appointment, removal and terms of remuneration of the Chief internal auditor shall be subject to review by the Audit Committee; and
- vi. Statement of deviations:
  - (a) quarterly statement of deviation(s) including report of monitoring agency, if applicable, submitted to stock exchange(s) in terms of Regulation 32(1).
  - (b) annual statement of funds utilized for purpose other than those stated in the offer document/prospectus/ notice in terms of Regulation 32(7).

### (B) Nomination and Remuneration Committee:

#### (a) Composition, meetings and attendance:

Two meetings of the Nomination and Remuneration Committee were held during the financial year under review i.e. on 29<sup>th</sup> May, 2017 and on 9<sup>th</sup> August 2017. The composition and attendance of the members of the Nomination and Remuneration Committee as on 31<sup>st</sup> March 2018 is as under:

Sr. No.	Name of the Director	Designation	Category	No. of Meetings held/ attended
1.	Mr. Dharmesh Shah	Chairman	Non-executive & Independent	2/2
2.	Mr. Berjis Desai	Member	Non-executive & Independent	2/2
3.	Mr. Kamlesh Vikamsey	Member	Non-executive & Independent	2/1

#### (b) Terms of Reference of the Committee:

The Committee is empowered to-

- (i) Carry out evaluation of every Director's performance;
- (ii) Formulate the criteria for determining qualifications, positive attributes and independence of a Director, and recommend to the Board a policy, relating to the remuneration for the Directors, key managerial personnel and other employees;
- (iii) Formulate the criteria for evaluation of Independent Directors and the Board;
- (iv) Devise a policy on Board diversity;
- (v) Identifying persons who are qualified to become Directors and who may be appointed in senior management in accordance with the criteria laid down and to recommend to the Board their appointment and/or removal;
- (vi) Whether to extend or continue the term of appointment of the Independent Director, on the basis of the report of performance evaluation of Independent Directors.

**(c) Performance Evaluation Criteria for Independent Directors:**

The Board of Directors has formulated performance evaluation criteria of Independent Directors of the Company. The Performance Evaluation of Independent Directors is carried out on the basis of performance evaluation criteria including their role and responsibilities, expertise, skills, leadership qualities, understanding of business, strategic direction to align company's value and standards, effective decision making ability, Initiative on knowledge updates and internal controls.

**(d) Remuneration of Directors:**

- i. There are no pecuniary relationship or transactions of the Non-Executive Directors vis-à-vis the listed Company;
- ii. The Nomination and Remuneration Committee and Board of Directors at their respective meetings held on 9<sup>th</sup> August 2017 and shareholders vide postal ballot, approved payment of commission on annual basis with effect from 2017-18 to Non-Executive Directors including Independent Directors not exceeding in the aggregate, 1% (one per cent) of the net profit of the Company in such proportions and in such manner as per the recommendation of the Nomination and Remuneration Committee and approved by the Board of Directors; subject to a maximum of ₹ 12,50,000/- (Rupees Twelve Lakhs Fifty Thousand Only) per annum, to each such Non-Executive Director. During the year under review, the Company has not made any payments to Non-Executive Directors except sitting fees for attending Board/Committee Meetings;
- iii. Details of Remuneration paid to the Managing Director and the Whole-Time Director(s) for the Financial Year ended 31<sup>st</sup> March, 2018 are as under:

Name of Director	Designation	Salary (₹ in lakhs)	Commission (₹ in lakhs)
Mr. Parag Shah	Managing Director	172.50	56.00
Mr. Manan P. Shah	Whole-time Director	72.00	19.00
Mr. Suketu R. Shah	Whole-time Director	189.00	25.00

Apart from above, the Managing Director and Whole-time Directors are entitled to car and driver for Company's business and reimbursement of actual entertainment and traveling expenses incurred in connection with the Company's business.

**(C) Stakeholder Relationship Committee :**

In order to provide quality and efficient services to the investors and to align & streamline the process of share transfer/transmission, Committee is responsible for transfer/transmission of shares, satisfactory redressal of investors' complaints and recommends measures for overall improvement in the quality of investor services.

The Committee is headed by Mr. Berjis Desai, Independent Director and Mr. Durgesh Dingankar; Company Secretary is the Compliance officer of the Company who oversees the redressal of investor grievances.

During the year ended on 31<sup>st</sup> March, 2018, this Committee had 4 meetings which were attended by the members i.e. on 29<sup>th</sup> May, 2017, 09<sup>th</sup> August, 2017, 13<sup>th</sup> November, 2017 and 13<sup>th</sup> February, 2018

Sr. No.	Name of the Director	Designation	Category	No. of Meetings held/ attended
1.	Mr. Berjis Desai	Chairman	Non-executive & Independent	4/3
2.	Mr. Parag Shah	Member	Executive Director	4/4
3.	Mr. Suketu Shah	Member	Executive Director	4/4

**i. Status of Complaints / Grievances during the period:**

The detailed particulars of investors' complaints handled by the Company and its Registrar & Share Transfer Agent during the year are as under:

Received from	Pending as on 01.04.2017	Received during 2017-18	Redressed during 2017-18	Pending as on 31.03.2018
<b>Direct from investors</b>	NIL	03	03	NIL
<b>NSE</b>	NIL	NIL	NIL	NIL
<b>BSE</b>	NIL	NIL	NIL	NIL
<b>SEBI</b>	NIL	NIL	NIL	NIL
<b>Total</b>	NIL	03	03	NIL

**(D) Management Committee:**

The Management Committee has been formed in order to facilitate operational convenience and smooth management of the day to day affairs of the Company. Management Committee was constituted on 2<sup>nd</sup> April, 2010 and comprises of Mr. Berjis Desai, Mr. Parag Shah, Mr. Dharmesh Shah and Mr. Suketu Shah as on 31<sup>st</sup> March 2018. Four meetings of the Management Committee were held during the financial year under review i.e. on 29<sup>th</sup> May, 2017, 09<sup>th</sup> August, 2017, 13<sup>th</sup> November, 2017 and 13<sup>th</sup> February, 2018.

**(E) Corporate Social Responsibility Committee:**

The Corporate Social Responsibility Committee has been constituted in order to support initiatives in the field of health, safety, education, infrastructure development, environment, relief and assistance in the event of a natural disaster, livelihood support, animal welfare and contributions to other social development organizations and also through collaborations with several Trusts and NGOs in accordance with the provisions of Section 135 of the Companies Act, 2013. The CSR Committee comprises of Mr. Berjis Desai, Mr. Parag Shah and Mr. Dharmesh Shah. The CSR Committee met on 29<sup>th</sup> May 2017 during the financial year and all the members of the Committee were present in the said meeting.

**(F) Meeting of Independent Directors:**

As required under Section 149 of the Companies Act, 2013 read with Schedule IV to the Act and Regulation 25 of SEBI Regulations, the Meeting of Independent Directors of the Company was held on 29<sup>th</sup> May, 2017 inter-alia to review the performance of non-independent Directors and Board as a whole, the Chairperson of the Company and to assess the quality, quantity and flow of information between the management and the board.

**7. Transfer of Shares to IEPF Authority:**

In terms of provisions of Section 124(6) of the Companies Act, 2013 ("Act") read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016; as amended from time to time ("the Rules"), the Company was required to transfer all shares in respect of which dividend has not been paid or claimed for period of seven consecutive years to the Demat account of Investor Education and Protection Fund (IEPF) Authority in the manner as prescribed under the Rules. During the year under review, the Company has transferred the concerned shares including the Shares held to Suspense Account in the Demat Account of IEPF Authority and hence no shares are lying in the Suspense Account.

**8. General Body Meetings:**

**i. Annual General Meeting:**

Details of previous three Annual General Meetings are as follows:

Financial Year	Date	Venue	Time
2016-17	30.08.2017	Balbhawan, Ghatkopar Balkan Ji Bari Marg, Opposite Rajawadi Garden, Ghatkopar East, Mumbai – 400 077	10.00 A.M.
2015-16	11.08.2016	Balbhawan, Ghatkopar Balkan Ji Bari Marg, Opposite Rajawadi Garden, Ghatkopar East, Mumbai – 400 077	10.00 A.M.
2014-15	12.08.2015	Lions Club of Ghatkopar, Plot E-93, Garodia Nagar, Ghatkopar (East), Mumbai - 400 077	10.00 A.M.

Special resolutions passed at the previous three Annual General Meetings were as follows:

**15<sup>th</sup> Annual General Meeting held on 30<sup>th</sup> August, 2017:**

No special resolution was passed at the Annual General Meeting held on 30<sup>th</sup> August, 2017

**14<sup>th</sup> Annual General Meeting held on 11<sup>th</sup> August, 2016:**

No special resolution was passed at the Annual General Meeting held on 11<sup>th</sup> August, 2016

**13<sup>th</sup> Annual General Meeting held on 12<sup>th</sup> August, 2015:**

To approve related party transactions including material related party transactions

Pursuant to Section 110 of the Companies Act, 2013 ('the Act') read with Rule 22 of the Companies (Management and Administration) Rules, 2014, the details of the resolutions passed during financial year 2017-18 by way of Postal Ballot are as follows:

- A. The Company obtained approval of shareholders for following resolutions; the results of which were declared on 20<sup>th</sup> September, 2017; for the purpose of:
  - i. Special Resolution for consent under Section 186 and other applicable provisions of the Companies Act, 2013 read with the Companies (Meetings of Board and its Powers) Rules, 2014 for authorizing the Board of Directors of the Company to give loans or guarantee or provide any security in connection with a loan to any person or body corporate or to make investment in securities of other body corporate the aggregate of which shall not exceed 60% of the paid-up share capital, free reserves and securities premium account or 100% of free reserves and securities premium account or ₹ 3000 Crores, whichever is higher;
  - ii. Ordinary Resolution under Section 188 and other applicable provisions of the Companies Act, 2013 read with the Companies (Meetings of Board and its Powers) Rules, 2014 and Regulation 23 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 governing the related party transactions, consent for arrangements/ transactions (including transfer of resource, service or obligation) hitherto entered or to be entered into by the Company with related parties as per the names of related parties, nature of relationship, names of interested Director(s)/KMP(s), nature and maximum value of transactions and terms and conditions governing the transactions as furnished in the resolution and granting of authority to the Board of Directors of the Company to deal with matters related thereto; and
  - iii. Special Resolution under Sections 197, 198 and other applicable provisions of the Companies Act, 2013 read with the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, consent for payment of commission on annual basis with effect from Financial Year 2017-18 to Non-Executive Directors including Independent Directors ("NEDs") not exceeding in the aggregate, 1% (one percent) of the net profit of the Company in such proportions and in such manner as per the recommendation of the Nomination and Remuneration Committee and approved by the Board of Directors of the Company subject to a maximum of ₹ 12,50,000/- per annum to each such Non-Executive Director and granting of authority to the Board of Directors of the Company to deal with matters related thereto.

Details of voting pattern of the above mentioned resolutions are as under:

Resolution No.	Total number of valid Votes	No. of Shares in favour of resolution	Percentage	No. of Shares against the resolution	Percentage
1	17,65,97,751	17,56,20,399	99.45	9,77,352	0.55
2	1,37,31,957	1,27,53,625	92.88	9,78,332	7.12
3	17,65,96,834	17,65,89,771	99.99*	7,063	0.01

\* Rounded off to nearest percentage

The aforesaid resolutions were passed with requisite majority.

The Board of Directors have appointed Mr. Himanshu S. Kamdar, Partner of M/s. Rathi & Associates, Company Secretaries, Mumbai as the Scrutinizer to conduct the aforesaid postal ballot exercises in a fair and transparent manner.



## 9. Disclosures:

### (a) Related Party Transactions:

During the year under review, apart from the transactions reported in Notes to accounts, there were no related party transactions with the Promoters, Directors, Management, Subsidiaries and other Related Parties. None of the contracts/transactions with Related Parties had a potential conflict with the interest of the Company at large. The interest of Director, if any, in the transactions are disclosed at Board Meetings and the interested Director does not participate in the discussion or vote on such transactions. Details of transactions with related parties are placed before the Audit Committee on a quarterly basis. All transactions entered into between the Company and Related Parties were in the ordinary course of business and at arm's length.

### (b) Compliances by the Company:

The Company has complied with the requirements of the Stock Exchanges, SEBI or any other statutory authority on any matter related to capital markets during the last three years and no penalties, strictures have been imposed against it by such authorities during such period.

### (c) Whistle Blower Policy and Access of personnel to the Audit Committee:

The Company has set up a Vigil mechanism by way of a Whistle Blower Policy as required under Section 177(9) of the Companies Act, 2013. The Company's personnel have access to the Chairman of the Audit Committee in exceptional circumstances. No person of the Company has been denied access to the Audit Committee and there are no instances of any such access.

### (d) Discretionary Requirements under Regulation 27 of Listing Regulation:

The Company has complied with all applicable mandatory requirements of SEBI Regulations. The status of compliance with discretionary recommendations of the Regulation 27 of the Listing Regulations is provided below:

**The Board:** Chairman's office is separate from that of the Managing Director & CEO. However, the same is maintained by the Chairman himself.

**Shareholders' Rights:** As the quarterly and half yearly financial performance along with significant events are published in the news papers and are also posted on the Company's website, the same are not being sent to the shareholders.

**Modified Opinion in Auditors Report:** The Company's financial statement for the year 2017-2018 does not contain any modified audit opinion.

**Separate posts of Chairman and Managing Director:** The Chairman of the Board is a Non-executive Director and his position is separate from that of the Managing Director.

**Reporting of Internal Auditor:** The Internal Auditor reports to the Audit Committee.

### (e) Web-site:

The Company's Web-site [www.maninfra.com](http://www.maninfra.com) contains a special dedicated section 'Investor Relations' where the information pertaining to the Financial Results, Shareholding Pattern, Press Releases, Corporate Governance, Annual Reports, Listing Information, etc. is available and can be downloaded.

### (f) Code of Conduct:

The Company has laid down a Code of Conduct for the Members of the Board and the Senior Management in accordance with the Regulation 17(5) of SEBI Regulations. All the members of the Board and the Senior Management have affirmed compliance with the Code of Conduct as on 31<sup>st</sup> March, 2018 and a declaration to that effect signed by the Managing Director is enclosed and forms a part of this Report. The code of conduct has been hosted on the website of the Company at [www.maninfra.com](http://www.maninfra.com).

### (g) Risk management policy:

The Company has laid down procedures for risk assessment and its minimization. These are reviewed by the Board to ensure that the management manages the risk through a properly defined framework.

**(h) CEO/CFO Certification:**

A Certificate signed by Mr. Parag Shah (Managing Director) and Mr. Ashok Mehta (Chief Financial Officer) was placed before the Board of Directors at its meeting held on 17<sup>th</sup> May, 2018 in compliance with Regulation 17(8) of SEBI Regulations.

**(i) Policy to Prevent Sexual Harassment at the work place:**

The Company is committed to creating and maintaining an atmosphere in which employees can work together, without fear of sexual harassment, exploitation or intimidation. Every employee is made aware that the Company is strongly opposed to sexual harassment and that such behaviour is prohibited both by law and by the Company. To redress complaints of sexual harassment if any, the Company has formed a Complaints Committee. During the year under review, there was no complaint of any sexual harassment at work place.

**(j) Compliance on Corporate Governance:**

The Company has complied with Corporate Governance requirements as specified in Regulation 17 to 27 and clauses (b) to (i) of sub-regulation (2) of Regulation 46 of the SEBI Regulations.

**(k) Web-link to Company Policies:**

- (i) The Policy for determining material subsidiaries may be accessed on the Company's website at the link:  
<http://www.maninfra.com/contracting/pdf/policy-on-material-subsiidiaries.pdf>
- (ii) The Policy on dealing with Related Party Transactions may be accessed on the Company's website at the link:  
<http://www.maninfra.com/contracting/pdf/policy-on-materiality-of-related-party-transactions.pdf>

**10. Means of Communication:**

- (a) The quarterly results of the Company are published in newspapers in compliance with the provisions of Regulation 33 of SEBI Regulations. Generally, the same are published in Business Standard (English dailies) and Mumbai Lakshadweep (Marathi dailies).
- (b) The Financial results, official news releases and presentations made to analysts, if any, are also displayed on the Company's website [www.maninfra.com](http://www.maninfra.com) in addition to the same being disseminated by the National Stock Exchange of India Limited (NSE) on [www.nseindia.com](http://www.nseindia.com) and BSE Limited (BSE) on [www.bseindia.com](http://www.bseindia.com) as the copies of the financial results and official press releases are sent to the Stock Exchanges from time to time.
- (c) The Management Discussion and Analysis Report forms part of this Annual Report.
- (d) During the year under review the Company has made various presentations to institutional investors/analyst and pursuant to Regulation 30(6) of SEBI Regulations, the details of the same has been intimated to the Stock Exchange(s) and the presentation so made is also available on the website of the Company viz. [www.maninfra.com](http://www.maninfra.com).

**11. General Shareholders' Information:**

**(a) Annual General Meeting:**

<b>Date, Time and Venue of Annual General Meeting</b>	<b>Date:</b> 14 <sup>th</sup> August, 2018 <b>Time:</b> 10.00 AM <b>Venue:</b> Balbhawan, Ghatkopar Balkan Ji Bari Marg, Opposite Rajawadi Garden, Ghatkopar (E), Mumbai - 400 077
<b>Financial Calendar</b>	1 <sup>st</sup> April, 2017 to 31 <sup>st</sup> March, 2018
<b>Date of Book Closure</b>	8 <sup>th</sup> August, 2018 to 14 <sup>th</sup> August, 2018

**(b) Financial reporting for the quarter/year ending (tentative and subject to change)**

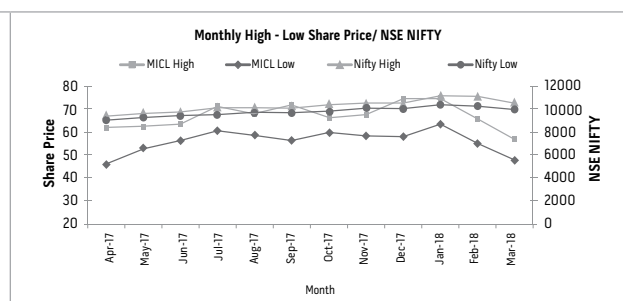
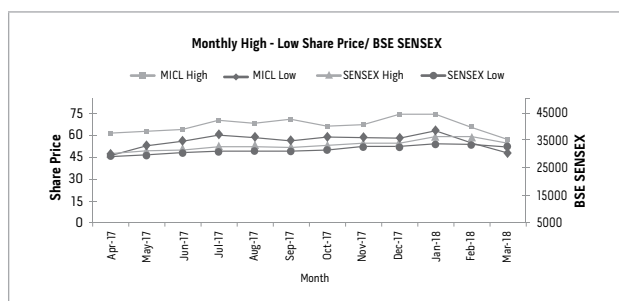
<b>For the Quarter ended</b>	<b>Tentative date</b>
June 30, 2018	By August 14, 2018
September 30, 2018	By November 14, 2018
December 31, 2018	By February 14, 2019
March 31, 2019	By May 30, 2019

<b>Registered Office:</b>	12 <sup>th</sup> Floor, Krushal Commercial Complex, Above Shoppers Stop, G. M. Road, Chembur (West), Mumbai – 400 089 <b>CIN:</b> L70200MH2002PLC136849 Website: <a href="http://www.maninfra.com">www.maninfra.com</a> E-mail: <a href="mailto:investors@maninfra.com">investors@maninfra.com</a> Tel : +91 22 4246 3999 Fax : +91 22 2525 1589
<b>Listing on Stock Exchanges:</b>	<b>National Stock Exchange of India Limited (NSE)</b> Exchange Plaza, 5 <sup>th</sup> Floor, Bandra Kurla Complex, Bandra (E), Mumbai - 400 051 <b>BSE Limited (BSE)</b> Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai - 400 001 The Company has paid Annual Listing fees for the year 2017-2018 to both the Stock Exchanges and the Company has paid annual custodian fees to each of the depositories based on the number of folios as on March 31, 2018.
<b>Stock Code:</b>	<b>NSE:</b> MANINFRA-EQ <b>BSE:</b> 533169
<b>ISIN of Company' Equity Shares:</b>	INE949H01023
<b>CIN:</b>	L70200MH2002PLC136849

**(c) Stock Market price data:**

Monthly high and low prices of the Company's Equity Shares and performance in comparison to BSE Sensex and NSE Nifty from April, 2017 to March, 2018 are noted herein below:

Month	MICL on BSE		SENSEX		MICL on NSE		S & P CNX Nifty	
	High	Low	High	Low	High	Low	High	Low
Apr-17	61.50	46.00	30184.22	29241.28	62.00	46.00	9367.15	9075.15
May-17	62.50	53.00	31255.28	29804.12	62.50	52.80	9649.50	9269.90
Jun-17	64.15	56.20	31522.87	30680.66	63.65	56.40	9698.85	9448.75
Jul-17	71.10	60.55	32672.66	31017.11	70.95	60.50	10114.90	9543.55
Aug-17	68.30	58.90	32686.48	31128.02	68.30	58.75	10137.90	9685.55
Sep-17	71.20	56.60	32524.11	31081.83	71.20	56.50	10171.70	9687.55
Oct-17	66.30	59.00	33340.17	31440.48	66.25	59.75	10384.50	9831.05
Nov-17	67.50	58.25	33865.95	32683.59	67.40	58.30	10490.50	10094.00
Dec-17	74.45	58.15	34137.97	32565.16	74.40	57.90	10552.40	10033.40
Jan-18	74.55	63.20	36443.98	33703.37	74.60	63.45	11171.60	10404.65
Feb-18	65.85	54.80	36256.83	33482.81	65.95	54.75	11117.40	10276.30
Mar-18	57.05	48.00	34278.63	32483.84	57.00	47.95	10525.50	9951.90



**(d) Registrar and Share Transfer Agents:**

For both Physical and Demat (Common Registry)

**Link Intime India Private Limited**

C 101, 247 Park, L B S Marg,  
Vikhroli West, Mumbai - 400 083  
Web-site: www.linkintime.co.in  
E-mail: rnt.helpdesk@linkintime.co.in  
Tel No: +91 22 49186000 Fax: +91 22 49186060

**(e) Share Transfer System:**

Shares sent for physical transfer are generally registered and returned within a period of 15 days from the date of receipt, if the documents are in order. The Stakeholder Relationship Committee meets as often as required. As per the requirements of Regulation 40 of SEBI Regulations, and to expedite the process of share transfers, the Board has delegated powers of share transfer to the Stakeholder Relationship Committee (erstwhile Share Transfer Committee) comprising of Mr. Berjis Desai, Independent Director, Mr. Parag Shah, Managing Director and Mr. Suketu Shah, Whole-time Director, who shall attend to matters pertaining to share transfer once in a fortnight, as may be required.

**(f) Distribution of Shareholding:**

Distribution of Shareholding as on 31<sup>st</sup> March, 2018 is noted below:

No. of Equity Shares held	Shareholders		Shares	
	Number	%	Number	%
1-500	22,700	71.00	42,24,153	1.71
501-1000	3,969	12.42	34,36,070	1.39
1001-2000	2,171	6.79	34,67,041	1.40
2001-3000	978	3.06	25,61,733	1.04
3001-4000	388	1.21	14,17,860	0.57
4001-5000	458	1.43	22,00,015	0.89
5001-10000	632	1.98	48,61,880	1.96
10001 and above	675	2.11	22,53,31,518	91.04
<b>Total</b>	<b>31,971</b>	<b>100.00</b>	<b>24,75,00,270</b>	<b>100.00</b>

**(g) Shareholding Pattern:**

Category of Shareholder	As on 31 <sup>st</sup> March, 2018	
	No. of Shares	%
<b>Holding of Promoter and Promoter Group</b>		
Individual and Hindu Undivided Family	15,67,81,094	63.34
<b>Total (A)</b>	<b>15,67,81,094</b>	<b>63.34</b>
<b>Non-Promoters Holding</b>		
Mutual Funds	-	-
Banks/Financial Institutions	28,39,887	1.15
Foreign Portfolio Investors	31,32,703	1.27
<b>Total (B)</b>	<b>59,72,590</b>	<b>2.42</b>
<b>Non-Institutional Investors</b>		
Bodies Corporate	1,40,57,206	5.68
Indian Public/others	6,44,08,707	26.02
Non-Resident Indians	12,31,228	0.50
Directors	50,49,445	2.04
<b>Total (C)</b>	<b>8,47,46,586</b>	<b>34.24</b>
<b>Grand Total (A+B+C)</b>	<b>24,75,00,270</b>	<b>100.00</b>

**(h) Dematerialization of shares and liquidity:**

The International Securities Identification Number (ISIN) allotted to the Company is INE949H01023. The Equity Shares of the Company are compulsorily traded in dematerialized form as mandated by the Securities and Exchange Board of India (SEBI). The Company has connectivity with National Securities Depository Limited (NSDL) as well as the Central Depository Services (India) Limited (CDSL) for Demat facility. As on 31<sup>st</sup> March, 2018, 99.96% of the total Equity Capital was held in the demat form with NSDL and CDSL.

<b>Physical and Demat Shares as on 31<sup>st</sup> March, 2018</b>		
	<b>Shares</b>	<b>%</b>
No. of Shares held in dematerialized form in NSDL	14,81,94,356	59.88
No. of Shares held in dematerialized form in CDSL	9,92,09,919	40.08
Physical Shares	95,995	0.04
<b>Total</b>	<b>24,75,00,270</b>	<b>100.00</b>

**(i) Reconciliation of Share Capital Audit:**

In accordance with Regulation 55A of the SEBI (Depositories and Participants) Regulations, 1996, Reconciliation of Share Capital of the Company is carried out on a quarterly basis by M/s Rathi & Associates, Company Secretaries, Mumbai, to reconcile the total admitted capital with NSDL and CDSL and total issued and listed capital.

**(j) Outstanding GDRs/ADRs/Warrants or any Convertible Instruments, conversion date and likely impact on equity:**

There are no GDRs/ADRs/Warrants or any Convertible Instruments pending conversion or any other instrument likely to impact the equity share capital of the Company.

**(k) Plant location:** The Company does not have any plant.**(l) Shares held in Electronic Form :**

The members holding shares in electronic mode should address their correspondence to their respective Depository Participant (DP) regarding change of address, change of bank account mandate and nomination. While opening accounts with Depository Participant (DP), the information furnished by the Shareholders pertaining to their Bank Account, will be used by the Company for payment of dividend. However, members who wish to receive dividend in a Bank Account, other than the one specified while opening account with DP, may notify such DP about change in bank account details. Members are requested to furnish complete details of their respective bank account including MICR code of their respective Bank to their DP.

**(m) Shares held in Physical Form:**

In order to provide protection against fraudulent encashment of dividend warrants, the members are requested to provide, if not provided earlier, their Bank Account numbers, names and address of the Bank, quoting Folio numbers to the Company's Registrar and Transfer Agent to incorporate the same on the dividend warrants.

**(n) Address for correspondence:**

**Company Secretary**  
Man Infraconstruction Ltd.  
12<sup>th</sup> Floor, Krushal Commercial Complex,  
Above Shoppers Stop, G. M. Road,  
Chembur (West), Mumbai – 400 089  
Tel : +91 22 4246 3999  
Fax : +91 22 2525 1589  
Website: [www.maninfra.com](http://www.maninfra.com)  
E-mail: [investors@maninfra.com](mailto:investors@maninfra.com)

**Link Intime India Pvt. Ltd.,**  
C 101, 247 Park,  
L B S Marg, Vikhroli West,  
Mumbai - 400 083  
Web-site: [www.linkintime.co.in](http://www.linkintime.co.in)  
E-mail: [rnt.helpdesk@linkintime.co.in](mailto:rnt.helpdesk@linkintime.co.in)  
Tel No: +91 22 49186000  
Fax: +91 22 49186060

**IMPORTANT COMMUNICATION TO THE SHAREHOLDERS**

Ministry of Corporate Affairs has taken a 'Green initiative in Corporate Governance' by allowing paperless compliances by the companies and has issued circulars stating that service of notice/ documents including Annual Report can be sent by e-mail to its members. Your Company is concerned about the environment and utilizes natural resources in a sustainable way. To support this Green initiative, the Company hereby requests its members who have not registered their e-mail addresses so far, to register their e-mail addresses with the depository through their concerned depository participants in respect of electronic holdings and with the Company or its Registrar in respect of physical holding.